



## **Volunteer Role Description: Welcome Host**

We are looking for friendly and enthusiastic people to join our staff team in providing a great welcome for visitors to Dulwich Picture Gallery.

Welcoming a varied audience you'll go the extra mile to make visits enjoyable and informative.

### **What you can expect to do in the role:**

Providing a great welcome to visitors, whether it's their first time or their 101<sup>st</sup> time  
Giving orientation to help visitors get the most from their time at the Gallery and adding information that enhances visits  
Scanning Friends' and ticket holders' membership cards and tickets  
Providing useful information about the local area, local services and promoting Friends membership

### **You don't need to have volunteered with us before, and training will be provided. We're looking for people:**

Happy working in a team  
With an interest in art and architecture, or with a willingness to learn  
Who have good communication skills  
Who love meeting people  
Who can commit to their volunteer shift

### **What you'll get:**

An opportunity to work in Dulwich Picture Gallery  
The chance to improve your knowledge of art  
The opportunity to meet new people and have fun  
Up to £10 per day travel expenses  
Tea or Coffee on days you're volunteering  
Free admission to Dulwich Picture Gallery

### **Commitment**

After initial training, we are looking for volunteers who are happy to commit to one day a month or more, at Dulwich Picture Gallery.

### **Training**

A one-day training and induction will cover all necessary information relating to the role. On-going support and supervision will be available from staff throughout your

volunteering experience. In addition there are regular volunteer training sessions and events which you will be invited to throughout the year.

### **How to apply**

If you are interested, please complete a Volunteer Registration form and send it to: Operations Team, Dulwich Picture Gallery, Gallery Road SE21 7AD or by email to [volunteers@dulwichpicturegallery.org.uk](mailto:volunteers@dulwichpicturegallery.org.uk)

Shortlisted candidates will be invited to a short discussion about the role and following that a taster day.

Please let us know if you have any access issues and we would be happy to talk to you about how we can meet your needs.

### **Requirements**

Applicants must be willing to sign the DPG Volunteer Agreement and complete all training required for the role.